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| ***Employment Application***  ***Upon request, reasonable accommodations will be provided to applicants in accordance with the Americans with Disabilities Act Amendment Act (ADAAA).***  ***Applications must be completed in their entirety and must be submitted by the application deadline. Incomplete, indecipherable, and/or delinquent applications will not be considered.*** | | | | | | | | | | | | | | | |
| **Personal Information** | | | | | | | | | | | | | | | |
| Last Name | | | | | | | | First Name | | | | | | | MI |
| Current Address | | | | | | | | | | | | | | | |
| City | | | | | | | | | | | | | | | |
| State/Province | | | | | | | | | | | | | | | |
| Zip/Postal Code | | | | | | | | | | | | | | | |
| Daytime Phone Number | | Evening Phone Number | | | | | | | | | Cell Phone Number | | | | |
| ***Please check above which phone number is your preferred contact number*** | | | | | | | | | | | | | | | |
| E-mail Address | | | | | | | | | | | | | | | |
| **Employment Desired** | | | | | | | | | | | | | | | |
| School District: | | | | | | | | | | | | | | | |
| Desired Annual Salary: $ | | | | | | | | | | | | | | | |
| Available Starting Date: | | | | | | | | | | | | | | | |
| **Education** | | | | | | | | | | | | | | | |
| Educational Institution Name | Address | | | Major/Minor | | | | | Number of Years Attended | | | | Degree Earned | | |
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| **Certificate/License** | | | | | | | | | | | | | | | |
| Professional Certificate/License Held | | | State Issued | | | | | | | | | Expiration Date | | | |
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| **Professional Growth**  Please list and describe your professional development as an educator over the past three (3) years. Include current personal goals and evidence of how you are working to meet these goals, including but not limited to, any job-related memberships, honors, awards, and training. | | | | | | | | | | | | | | | |
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| **Employment History**  Begin with present or most recent employer. Include any job-related military assignments and/or volunteer activities. Exclude organizations which indicate race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, age, membership or activity in a local commission, or any other status protected under local, state, or federal laws. | | | | | | | | | | | | | | | |
| 1. Employer | | | | | Dates Employed  From To | | | | | Major Accomplishments/Responsibilities | | | | | |
| Address | | | | |  | |  | | |
| Telephone Number(s) | | | | | Annual Salary  Starting Final | | | | | Number of Teachers | | | | | |
| Position Title | | | | |  | |  | | | Number of Students | | | | | |
| Reason for Leaving | | | | | Annual Budget (Area of Responsibility) | | | | | |
| 2. Employer | | | | | Dates Employed  From To | | | | | Major Accomplishments/Responsibilities | | | | | |
| Address | | | | |  | |  | | |
| Telephone Number(s) | | | | | Annual Salary  Starting Final | | | | | Number of Teachers | | | | | |
| Position Title | | | | |  | |  | | | Number of Students | | | | | |
| Reason for Leaving | | | | | Annual Budget (Area of Responsibility) | | | | | |
| 3. Employer | | | | | Dates Employed  From To | | | | | Major Accomplishments/Responsibilities | | | | | |
| Address | | | | |  | |  | | |
| Telephone Number(s) | | | | | Hourly Rate/Salary  Starting Final | | | | | Number of Teachers | | | | | |
| Position Title | | | | |  | |  | | | Number of Students | | | | | |
| Reason for Leaving | | | | | Annual Budget (Area of Responsibility) | | | | | |
| 4. Employer | | | | | Dates Employed  From To | | | | | Major Accomplishments/Responsibilities | | | | | |
| Address | | | | |  | |  | | |
| Telephone Number(s) | | | | | Hourly Rate/Salary  Starting Final | | | | | Number of Teachers | | | | | |
| Position Title | | | | |  | |  | | | Number of Students | | | | | |
| Reason for Leaving | | | | | Annual Budget (Area of Responsibility) | | | | | |
| **Applicant’s Statement Relative to Current Position** | | | | | | | | | | | | | | | |
| **Staff / Student Relations:** Describe the working relationship(s) you have/have had with school(s) personnel, how you have worked together to improve school performance. | | | | | | | | | | | | | | | |
| **Personnel Management:** Describe your approach toward personnel management and your ability to utilize staff effectively. | | | | | | | | | | | | | | | |
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| **Educational Leadership:** Describe how you created a culture where student learning is the priority and decision-making is driven by student achievement. | | | | | | | | | | | | | | | |
| **Professional References**  Please list the names of three individuals who know your professional work and qualifications. Please do not list relatives. | | | | | | | | | | | | | | | | |
| 1. Name | | | | | | Business/Position | | | | | | | | | | |
| Phone Number | | | | | | Alternate Phone Number | | | | | | | | | | |
| E-mail Address | | | | | |  | | | | | | | | | | |
| Years Acquainted | | | | | | Relationship | | | | | | | | | | |
| 2. Name | | | | | | Business/Position | | | | | | | | | | |
| Phone Number | | | | | | Alternate Phone Number | | | | | | | | | | |
| E-mail Address | | | | | |  | | | | | | | | | | |
| Years Acquainted | | | | | | Relationship | | | | | | | | | | |
| 3. Name | | | | | | Business/Position | | | | | | | | | | |
| Phone Number | | | | | | Alternate Phone Number | | | | | | | | | | |
| E-mail Address | | | | | |  | | | | | | | | | | |
| Years Acquainted | | | | | | Relationship | | | | | | | | | | |
| **Applicant Certification** | | | | | | | | | | | | | | | | |
| List all other names under which your employment or education records may be found: | | | | | | | | | | | | | | | | |
| Are you legally eligible for employment in the United States?  *(If hired, proof of identity and eligibility will be required.)* | | | | | | | | | | | | | | Yes  No | | |
| *Answering “yes” to the following questions may not necessarily disqualify you from consideration for employment. Each conviction or guilty plea will be judged on its own merits with respect to time, seriousness, circumstances, and relation to job requirements. A false answer may result in disqualification or discipline if discovered after hire.*  Have you ever been convicted of or pled guilty to a misdemeanor or felony? If yes, please explain. | | | | | | | | | | | | | | Yes  No | | |
| Have you ever been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child? If yes, please explain. | | | | | | | | | | | | | | Yes  No | | |
| Do you have any criminal charges or proceedings pending against you? If yes, please explain. | | | | | | | | | | | | | | Yes  No | | |
| Do you have any prior employment disciplines or terminations for threats or violence? If yes, please explain. | | | | | | | | | | | | | | Yes  No | | |
| Have you ever been terminated or asked to resign from employment as a result of charges, a disagreement, or misunderstanding? If yes, please explain (date, employer, reason for termination, etc.) | | | | | | | | | | | | | | Yes  No | | |
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